Operator's Lesson Plan

Boat File

I.   Introduction

For NCIC purposes, a boat is defined as a vessel for transport by water, constructed to provide buoyancy by excluding water and shaped to give stability and permit propulsion.

II.   Objectives

Upon completion of the lesson, the user will be able to answer test questions for inquiring, entering, modifying, locating, clearing and canceling a boat record.
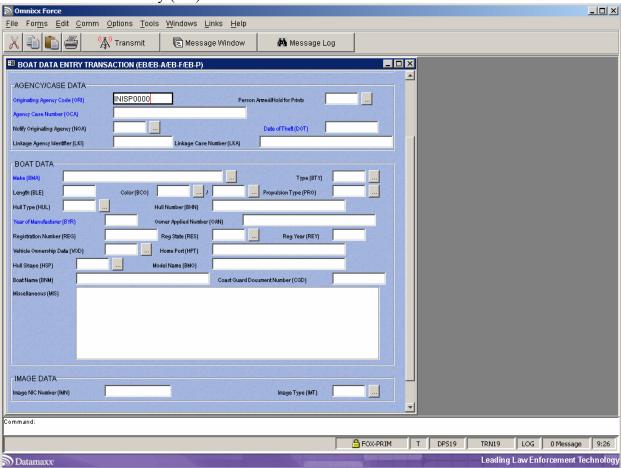
III.   Boat Entry Criteria

Any stolen boat which has a registration number (REG), document number (CGB), permanently attached hull serial number (BHN), or owner-applied number (OAN) may be entered in the file if a theft report has been made.

1.   Loaned, rented, or leased boats not returned may be entered by an authorized agency if an official police theft report is made or a filed complaint results in the issuance of a warrant charging embezzlement, theft, etc.

2.   Only the agency holding the theft report and having primary jurisdiction over the place of actual theft may make an entry.

IV.   Record Retention Period

1.   A boat will remain in file for:
   a.   The balance of the year plus four (4) years.
   b.   Ninety (90) days without a BHN or OAN.

2.   Data in the REG and REY fields:
   a.   Will retire one (1) year after the registration expires.
   b.   REY/NX - non-expiring registration will be retained until the entire record is retired.

A.   Boat Entry (EB)

Agency/Case Data

1.   Person Armed/Hold for Prints
        a.   Click on appropriate code.
                1.   -P Hold for Latents.
                2.   -A Occupant (s) Armed.
                3.   -F Occupant (s) Armed/Hold for Latents.

Boat Data

1.   Make (BMA)
        a.   Required.
        b.   This field is used to give the brand or manufacturer's name of the boat.

2.   Type (BTY)
        a.   This field is used to provide the boat type or the general design.
                Must be a valid NCIC Code.

3.   Length (BLE)
        b.   The overall length must be entered in feet. If 144 inches enter 12,
                08 for 8 ft. and if the measurement is 10 ft. 9 inches round off to
                the nearest foot (11).

4.   Color (BCO)
        a.   If MUL or COL is used, the actual colors should be explained in
                the "MIS" field.

5.   Propulsion Type (PRO)
        a.   Must be one of the two-character alphabetic codes:
                1.   IN – Inboard, MP – Manually Powered, OB – Outboard,
                        SA – Sail Only, SI – Sail with Inboard Aux Power,
                        SO –   Sail with outboard Aux Power.

6.   Hull Type (HUL)
        a.   Must be one of the following two-character alphabetic codes:
                1.   ML - Metal, PL - Plastic, WD - Wood, or OT - Other.

7.   Hull Number (BHN)
        a.   Required.
        b.   Maximum of 20 alphanumeric characters.

8.   Year of Manufacturer (BYR)
        a.   Required.
        b.   Must be four numeric characters.

9.   Owner Applied Number (OAN)
        a.   Conditional Requirement.
        b.   A state-assigned BHN. The OAN cannot be the same as the BHN.
        c.   An identification number assigned by the owner of the property in
                connection with a theft prevention program.
        d.   Minimum of one and maximum of twenty alphanumeric
                characters.

10.   Registration Number (REG)
        a.   This field is used to give the boat registration number or the
                document number issued by the Coast Guard. The format of the
                REG field is a maximum of eight characters, alpha and/or numeric
                with no embedded spaces.

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11.   Registration State (RES)
    a.   Required when registration number is entered.
    b.   Must be valid NCIC two character alphabetic code.

12.   Registration Year (REY)
    a.   Required when REG and RES are used.
    b.   Minimum of two and maximum of four alphanumeric characters.
            MUST contain "NX" or a value greater than or equal to current
            year minus one.

13.   Vehicle Ownership Data (VOD)
    a.   One alphabetic character reserved to show National Insurance
            Crime Bureau (NICB) interest in a stolen boat or vehicle. A Law
            Enforcement Agency may, upon receiving **authorization** from
            NICB enter the VOD character at time of entry only.

14.   Home Port (HPT)
    a.   The name of the home port will be located at the back end of the
            boat.
    b.   Free form text format.

15.   Hull Shape (HSP)
    a.   Must be a valid NCIC two-character alphabetic code:
            1.   CM - Catamaran, DV – Deep V, FB – Flat Bottom, OT -
            Other, PT- Pontoon, RB – Round Bottom, SV – Semi V, TH –
            TRI Head, and TU - Tunnel.

16.   Model Name (BMO)
    a.   The model name including any numeric characters should be
            entered.

17.   Boat Name (BNM)
    a.   If available, the complete boat name including any numeric
            characters.

18.   Coast Guard Document Number (CGD)
    a.   Commercial vessels and certain motor yachts over five (5) tons are
            documented as vessels of U.S. registration under navigation laws
            administered by the U.S. Coast Guard.
    b.   Maximum of eight numeric characters.

19.   Miscellaneous (MIS)
    a.   Enter a maximum of 200 characters.
    b.   Additional descriptive information may be entered.

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Image Data

1. Image NIC Number (IMN)
  a. First character SHALL be "I" followed by nine numeric
   characters.

2. Image Type (IMT)
  a. Must be the following alphabetic codes:
   B - Generic Boat.
  b. The IMN must begin with an I and the IMT must be B. If the IMT
   is not B, a REJECT - FIELD ERROR message will be
   transmitted. NCIC 2000 will verify the generic image is an active
   record on the system by inquiring with the IMN. If the image is
   not found or the image is not stored as a generic type, the message
   will be rejected.

 B. Boat Data Modify Transaction (MB)